



Further details

The conference will take place on **Wednesday 18th March 2020**, in the SHBIE building. There will be parallel sessions, depending on the number of presentations. Each session will last 20 minutes, plus 5 minutes for questions and answers, and 5 minutes for participants to change rooms.

There is no fee for participation. Certificates of participation will be issued to every presenter.

For a chance to present at the conference, follow these instructions carefully:

1. Send an email to SGRD2020@gmail.com by **Tuesday 18th February 2020** (final deadline).
 IMPORTANT: The subject header must be **"SGRD abstract"**. **Attach** your abstract as Word document (**not** a pdf – it must be editable for the conference programme) to your email. Do not place your abstract in the text of your email – it won't be read! Send your email only once.
2. At the top of your abstract, list:
 - Your name (as you would like it in the programme), email address and number for SMS/Whatsapp.
 - Title of your Research Project Report, and year
 - Your abstract should be max 200 words. The abstract should describe the contents of your Research Exercise Report in the present tense. (For example, *"This report reviews the literature related to the teaching of... and describes a teaching intervention in which The report analyses data that was collected by... The reports concludes that..."*)
3. Ensure that your abstract is presented neatly and in fully correct language.
4. Depending on the language of your original RE, your presentation can be in English or Malay.

Acceptance emails will be sent out by 25th February, with further guidance on preparing your presentation.

FAQ

1 What will increase my chances of being accepted to present at the conference?

We aim to include as many presenters as possible. This is not a competition. However, to be included your abstract needs to be clearly written, neatly presented, and describe a coherent research report.

2 Does it matter what grade I got for my RE report?

No! This conference is open to any SHBIE graduate who successfully completed an RE report.

3. Does it matter that I completed my RE many, many years ago?

No.

4. Do I have to contact my supervisor first?

No. This is your research, and your report.

5. Do I have to give my supervisor's name in my abstract and presentation?

If you want to but this is not required or expected. It is your research and your research report. It is your chance to present yourself as an independent researcher.

6. Will there be an opportunity to publish from the conference?

Publication is not planned at the moment. However, you can contact a SHBIE member of staff to see if you can work on further research together.

7. How will participation in the conference benefit me?

There are many positive things that can come from a conference presentation.

- You get the opportunity to participate in a stimulating, exciting and energizing event!
- You get the opportunity to share your work and experience presenting in a real conference event.
- You get the opportunity to develop your personal identity as a researcher.
- You can add it to your CV!
- If you are thinking about continuing to do a PhD in the future, or joining another research project, the conference will stimulate your thinking.
- If you are thinking about trying to extend your RE research, you can use this as an opportunity to contact SHBIE members of staff to perhaps set up a joint research project. You could also discuss possibilities for starting PhD work.

8. If I cannot present this time, will there be future SGRD events?

We can't promise, but the intention is to make the *SHBIE Graduate Research Day* an annual event. This, of course, depends on the response from people like you!

9. Who will be in the audience?

The audience will mainly be SHBIE graduates, students and staff. There may be some outside people (teachers, interested scholars, etc) but this is intended to be a SHBIE exclusive event.

10. Will I be evaluated on my presentation? Will there be prizes?

No. This is not a competition in any form. It is a sharing event. You will have a supportive, encouraging audience. If this will be your first conference presentation, there is no better place to start!

11. If I am not presenting, can I still attend the conference day?

Yes, of course! Presenters need an audience! But we encourage you to submit an abstract.

12. Will there be other speakers, apart from SHBIE graduates?

This is a 100% SHBIE graduate event.

13. Will I be able to choose the time I present?

Presenters should be available at any time on the conference day, which will run from 8.30 to 4.30pm.

14. Help! I'll get nervous!

If your abstract is selected for the conference, we will send you further guidance on preparing your presentation. You can also contact a SHBIE member of staff, if you need advice. But there is no need to be nervous or worried. It's a chance to share not to be judged.

15. I have another question that is not answered here.

Probably you can answer the question yourself, if you think about it! Otherwise, send an email to SGRD2020@gmail.com with the subject header 'Query'. The email account will not be checked frequently until closer to the submission deadline so please be patient.